

# Board of Works and Safety

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March 18, 2025

6:00 P.M.

## *Minutes*

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### *Call to Order: Mayor Sam Craig*

**The Board of Public Works and Safety** met on March 18, 2025, at StoneGate Arts & Education Center, 931 15<sup>th</sup> Street for Regular Meeting. Mayor Craig presided and called the meeting to order at 6:00 P.M.

#### *Members Present:*

- Mayor Samuel Craig
- Judy Carlisle

#### *Members Absent:*

- Charlene Hall

#### **Reading of Minutes**

February 18, 2025-Regular Meeting

February 26, 2025-Special Meeting

- ❖ Judy Carlisle made the motion to approve the minutes,
- ❖ Mayor Craig seconded the motion.

*All votes were in favor, No one opposed, Approved.*

#### *New Business:*

##### **1. Swearing in Ceremony-Firefighter 3<sup>rd</sup> Class Isaac D. Long**

- Mayor Craig swore in Isaac D. Long as Firefighter 3rd Class for the City of Bedford.

**2. Request Approval and Acceptance of Cummins Planned Equipment Maintenance Proposed Contract-Generator-Brandon Woodward**

- Brandon Woodward stated that the contract is for generators at the Milwaukee Depot. We already have a agreement for all of the other generators for the city.
- The contract is for two years at \$3,007.53. They will perform full inspections.
  
- ❖ Mayor Craig made the motion to approve the agreement with Cummins as presented.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**3. Request Acceptance of Permanent Status-Lieutenant Matthew Wronowicz-Chief Luke Pinnick**

- Chief Pinnick stated that Matthew Wronowicz was promoted to Lieutenant with a one-year probationary period on March 4, 2024.
- Lieutenant Wronowicz has completed his probationary year and received high marks on all of his evaluations.
- Lt. Wronowicz has met all requirements set forth by the City of Bedford Fire Department.
- Chief Pinnick requested the board approve Wronowicz permanent status as Lieutenant.
  
- ❖ Judy Carlisle made the motion to approve Chief Pinnick's request for Lieutenant Wronowicz permanent status.
- ❖ Mayor Craig seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**4. Request Acceptance of Permanent Status-Senior Firefighter David Kirtz-Chief Luke Pinnick**

- Chief Pinnick stated that David Kirtz was promoted to Senior Firefighter with a one-year probationary period on March 4,2024.
- David Kirtz has completed his probationary year and received high marks on all of his evaluations.
- David Kirts has met all requirements set forth by the City of Bedford Fire Department.
- Chief Pinnick requested the board approve Kirtz permanent status as Senior Firefighter.

- ❖ Mayor Craig made the motion to approve Chief Pinnick's request for permanent status.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved*

#### **5. Request Approval and Acceptance of Contract Amendment-The Dog Club-David Flinn**

- David Flinn requested the board amend the contract with The Dog Club.
- A situation arose on police holds. Some dogs were confiscated in bad shape. One would not have survived through the night.
- The change is on #3. Special Police Holds/Incidents.
  
- ❖ Judy Carlisle made the motion to approve amendment as requested,
- ❖ Mayor Craig seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

#### **6. Request Approval and acceptance of Minor Subdivision-Kevin Jones.**

- Bell Family Revocable Trust-100 20<sup>th</sup> Street-Two Separate Parcels.
- Kevin Jones stated that the Bell Family requests that 100 20<sup>th</sup> Street be separated into two parcels.
- On December 10, 2024, a preliminary hearing was held, and the request was moved to a public hearing.
- Public notices were sent and advertised. On January 14 a public hearing was held with no objection from the public. The family was waiting a quiet title from the railroad. The request was tabled until the quiet title was received.
- On March 11, 2025, the board approved the request go to the board and council for their approval, with the quiet title received.
  
- ❖ Mayor Craig made the motion to approve the request from the Bell Family Trust.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*
  
- Paragon Realty (Chris Block Agent) For Valvoline Minor Subdivision.
- Kevin Jones stated that 86<sup>th</sup> Bedford LLC & PP Bedford LLC by their agent Chris Block, requested a parcel by the Tractor Supply be split into two parcels.
- The new parcel will be leased to Valvoline Oil for an oil service center.
- On February 11, 2025, a preliminary hearing was held and the request was moved to

- a public hearing.
- Public notices were sent and advertised. A public hearing was held on March 11, 2025, with no objections from the public. The board and council approved the request for to the board for their approval
  
- ❖ Judy Carlisle made the motion to approve the request from Paragon Realty, presented.
- ❖ Mayor Craig seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**7. Request Approval and Acceptance of TASC Medical Qualification Policy Update- Dennis Parsley**

- Dennis Parsley stated that INDOT requires the city to update the Medical Qualification Policy to be in compliance with state and federal guidelines.
  
- ❖ Mayor Craig made the motion to approve the policy as presented.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**8. Resolution 1-2025-Resolution Declaring an Emergency and Authorizing Public Works Projects to Replace/Repair Roofing- Brandon Woodward**

- Brandon Woodward requested the board approve Resolution 1-2025 due to the storm damage the city incurred on March 15<sup>th</sup>.
- The roof to the old police garage was torn down.
- The pool and pavilion at the parks department were also damaged.
- The resolution will allow the city to receive quotes and repair the damage to the structures.
  
- ❖ Judy Carlisle made the motion to approve Resolution 1-2025.
- ❖ Mayor Craig seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

CITY OF BEDFORD  
BOARD OF PUBLIC WORKS AND SAFETY  
RESOLUTION NO. 1 - 2025

**A Resolution Declaring an Emergency and  
Authorizing Public Works Projects to Replace/Repair Roofing**

WHEREAS, Indiana Code § 36-1-12-9 authorizes the Board to declare an emergency and to contract for public works projects without advertising for bids so long as bids are invited from at least two (2) persons known to deal in the public work required to be done; and

WHEREAS, on March 15, 2025 a severe storm with high winds passed through the City of Bedford causing substantial damage to the roof of the City Garage located at 1102 16<sup>th</sup> Street as well as metal roof sheeting to two Parks Department buildings located at Thornton Park.

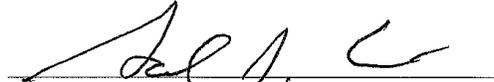
WHEREAS, 1102 16<sup>th</sup> Street and Thornton Park are within the City; and,

WHEREAS, The roofs repairs to the above listed buildings located within the City of Bedford are need of replacement and/or repair immediately to protect the buildings contents and safety for the employees and the public.

NOW, THEREFORE, BE IT RESOLVED THAT, the City of Bedford, Indiana, by its Board of Public Works and Safety, hereby declares that an emergency exists and authorizes any and all public works contracts that are necessary to repair the roof of the City Garage, 1102 16<sup>th</sup> Street and the roofs of the two Thornton Park buildings and any appurtenances thereto, to be awarded without advertising so long as bids are invited from at least two (2) persons known to deal in the public work required to be done.

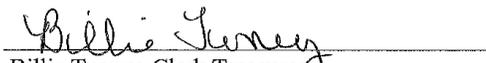
PASSED AND ADOPTED BY THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF BEDFORD, INDIANA, THIS 18<sup>th</sup> DAY OF MARCH, 2025.

BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF BEDFORD, INDIANA

  
\_\_\_\_\_  
Samuel J. Craig, Member

  
\_\_\_\_\_  
Judy Carlisle, Member

ATTEST:

  
\_\_\_\_\_  
Billie Tumey, Clerk Treasurer

**9. Approval to Sign Claims**

- ❖ Judy Carlisle made the motion to approve the claims.
- ❖ Mayor Craig seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**10. Discussion- None**

**11. Adjourn**

- ❖ Judy Carlisle made the motion to adjourn,
- ❖ Mayor Craig seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

**Board of Works & Safety 2025**

- *Samuel J. Craig, Mayor* \_\_\_\_\_
  
- *Judy Carlisle* \_\_\_\_\_
  
- *Charlene Hall* \_\_\_\_\_

*Attest: Billie Tumeey* \_\_\_\_\_